

MINUTES

Greenwood PTA Agenda

Date | time 9/16/20 8 p.m. | Meeting called to order by Crytsal Lett

In Attendance

- Kelly Baehr
- Jena Bush
- Cynthia Chagnon
- Jenny Chu
- Marga Johnson
- Crystal Lett
- Erica Mann
- Ryan Stein
- Brandon Wilson

Approval of Minutes

- Erica motioned to approve [August PTA Board meeting minutes](#). Kelly seconded. The motion passed.

Principal's Report

- Updates from Mr. Stein:
 - Mr. Stein will check with teachers about the possibility of a drive-through Halloween event. He will follow up with the PTA on Thursday, 9/24. If we end up doing the event, we'll need a sign-up genius for candy. We're considering 4-6 p.m., to get cars out before dark, with the PTA working the line to promote membership.
 - Morning clubs begin October 5, and info will be coming out about them this Sunday. They are 7:30-7:50 a.m.

Committee Reports

- Programs update:
 - Movie night/silent auction:
 - Silent auction will run 5-7 p.m. PTA meeting will be at 7 p.m., with the movie showing after.
 - The movie is Coco, which goes along with the Day of the Dead/Halloween theme.
 - We should block off seating areas to ensure social distancing. Crystal will purchase chalk to block of areas.
 - Jenny will create a sign-up genius for the event, including:
 - 2 people to block off seating at 6:30 p.m.
 - 2 people to direct traffic (parking is in the back of the school)
 - 4 people to help with the silent auction
 - We will advertise that families should bring their own seating. Also, children can dress up in costume.

- Crystal and Mr. Stein will follow up with their contact to see if we can get water bottles.
 - Cynthia will organize getting popcorn bags to distribute.
- Silent auction:
 - Tilly Gambill has volunteered to coordinate the silent auction, but will need others to help during the actual event.
- Membership update:
 - Tim provided a report to Crystal ahead of the meeting. We have 138 members, including 21 teachers. Forty came from the 5k.
- Communications update:
 - Cynthia will get with Crystal if needed to confirm we have administrative ownership of our Facebook page.
- Advocacy update:
 - Erica has been brainstorming ideas, including a wellness week leading up to a PTA meeting. She has also been trying to contact Henrico PTA representatives for insights into their diversity and inclusion initiatives.
- Hospitality: Teacher appreciation:
 - Kelly organized the collection of items for teacher survival bags. She will pick up the items on Friday and assemble them over the weekend.
- Room Parents: Training Monday, September 21, 7 p.m.
 - Mr. Stein will help promote the program to ensure we have full coverage of every classroom.
 - Kelly is developing the training. Room parents will be asked to:
 - Get emails from all of the parents in the classroom.
 - Organize two play dates.
 - Organize teacher appreciation week, which Kelly will guide the room parents through.
 - There may be a spring class party that room parents should be prepared to help with.

Budget/Treasurer's Report

- Approve the proposed 2020-21 budget, to be presented for a vote of approval at the September PTA meeting.
 - Marga presented the proposed budget. Some notes included:
 - We will begin promoting the Gator Fund, highlighting the outdoor spaces it supports.
 - We should consider teacher pizza delivery in the spring.
 - We will include QR codes on the candy bags (if we hold the drive-through trick-or-treat event) leading parents directly to the Gator Fund link.
 - We will continue to promote retail relationships in Sunday emails—specifically Amazon, Papa Johns (football season), and Kroger. Jenny will provide flyers about retail promotions to Mr. Stein by Wednesday for the 9/26 packet pickup.

New Business

- Teacher reimbursements are the same this year. Teachers can use the link to make requests.
- The Scholastic free book money expires soon. Crystal will get with Mr. Stein to purchase the books.

Adjournment

The meeting adjourned at 9:03 p.m.