

# MINUTES

## Greenwood PTA Meeting Minutes

*Date | time 8/6/20 8 p.m. | Meeting called to order by Crystal Lett*

### In Attendance

- Kelly Baehr
- Jena Bush
- Cynthia Chagnon
- Jenny Chu
- Marga Johnson
- Crystal Lett
- Erica Mann
- Tim Robertson
- Ryan Stein
- Emily Thompson

### Approval of Minutes

N/A

### Board

N/A

### Budget

N/A

### Principal's Report

#### Principal Updates

- [School Supplies](#)
- **Virtual Schedule**
  - Hope we can post next week. We are ready to share! Sneak peak....
  - HCPS is making all schools post on Thursday, August 13
- **Rosters**
  - HCPS is allowing all schools to share on Monday, August 17

- **PTA Evening Events @ 6 PM**

September 1-3	1st: 3 - 6 PM 2nd: 12-3 PM 3rd: 8-11 AM
September 17	Virtual Back to School
October 8	Movie Night - -LOVE IDEA! Bus loop Movie license - ?
November 12	Veterans Day 2nd Grade Performance
December 10	Holidays Around the World 1st Grade Performance
January 14	Virtual Talent Show
February 11	Black History Month 3rd Grade Performance
March 11	International Night 4th Grade Performance
April 22	Virtual Bingo Night
May 13	Virtual Trivia Night
June 3	KinderGator Camp (Rising 2021 K Students)

- **Pony Request - Monday, August 31 @ 9 AM**
  - Individual staff photos
- **Open House/Back to School**
  - September 1: 3 - 6 PM
  - September 2: 12 - 3 PM
  - September 3: 8 - 11 AM
- **Budget Request**
  - 7 Large Bins for packets/STEAM Materials
    - Housed in the Gator Gardens
    - Teachers would update bins and place outside Fridays at 2 PM - Monday 7 AM.
  - **Benches for Outside**
  - **Murals in Cafeteria**
  - **Pole Banners**

# GREENWOOD ELEMENTARY



GRATEFUL • ACCOUNTABLE  
• TRUSTWORTHY •  
OPTIMISTIC • RESPECTFUL

- Mailbox
- Greenwood Masks
- Drumline
  
- **Remove Tutoring**
  
- **Enrichment Programs and Morning Clubs: Pause and revisit**
  - Is this too much device time?
  - Maybe revisit after the 2nd marking period
  
- **Coffee Chats**
  - Aug 7 @8am
  - Aug 13 @6pm
  - Aug 21 @8am
  - Aug 27 @6pm
  
- **Parent/Day Care Professional Learning PD for Virtual Learning**

- **Greenwood Website**
  - <https://greenwood.henricoschools.us/staff-bios/>
  - Could I get a picture and a small blurb to add to our website by August 13 @ 8 PM.
  
- **KinderGator Camp - August 27**
  - Virtual Experience
  - Pirate Theme
  - Recorded videos - Facebook Live
  
- Spirit Wear Link - <https://www.bsnteamssports.com/shop/Gators20> (closes Sept 4)
  
- PTA Events

	5K Join the PTA Virtual - take a picture and send to the PTA for us to repost - prize?
	Garden Clean Day - Tower Gardens
November 21	Turkey Trot
May 21	Gator Gala
June 16	House Celebration and 5th Grade Party

- **Additional Dates**
  - September 14                    PTA Membership Drive
  - September 30                   Fundraise Deadline: Goal of \$10,000
  
- **Cancel Events**
  - Book Fairs - virtual option?
  
- **House Breakfast - discussion (push back to May)**
  - 10.2 Gratos
  - 10.9 Taji
  - 10.16 Tatonka
  - 10.23 Sol
  - 10.30 Kula

## School Questions

- **Yearbooks**
  - September 1 - 3

- **Agendas and Green Folders**
  - Delivered this week
  - Green Folders - Nikki (Stein will check with Jae)
  
- **Technology**
  - HCPS will begin Electronic Device distribution this month, see the distribution bullets below for the different dates. More specific information for your school will be coming to you to send to your community. The Device Distribution Dates are as follows:
    - Aug 10 week (M-Th) – rising 6<sup>th</sup> grader Chromebook for laptop swap (and all rising grade 6 students w/o elementary HCPS device pick up first time secondary HCPS issued device)
    - Aug 17 week (M-F) – 1<sup>st</sup> grader Chromebooks and additional Chromebook distribution to all students that ask/need one
    - Aug 24 week (M-F) – PreK and K iPad distributions
    - Aug 31 week (M-F) – remote hubs at all secondary schools for all students through-out all virtual schools
    - Hotspots at each of sites with current distribution to meet student and staff needs – order pending for 400 hotspots – typically being received within a few workdays of order submitted/accepted per T-Mobile

## Outstanding Questions

- Will PTA meetings need to be virtual this year all year?
  - Yes until further notice.
  
- Will most teachers teach from the building?
  - Dr. Cashwell and the school board have given teachers the option to teach from home.
  
- Will volunteers be allowed in the building?
  - Absolutely. Teachers would love help with the packets distribution. Volunteers would need to wear a mask.
  
- What will the county provide in terms of supplies?
  - We are still waiting guidance on supplies. Our community partners will be providing students with supplies. We are also going to ask all students bring their supplies to our 1 on 1 conferences during open house/back to school night.
  
- Scholastic offering an online book fair for the fall?
  - Could we put this time and effort into getting books from Goodwill. I would love to share how Mrs. Coward has increased the total amount of books.
  
- What do teachers need? How can we show appreciation virtually? -\$75 (hold off)
  - Document cameras
  - Tripod
  - The Ring

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## Committee Reports

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N/A

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## Announcements

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N/A

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## Next Meeting

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**Wednesday, August 12, 8 p.m.**

**Sunday, August 16, 8 p.m.**

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## Action Items

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- Create a Greenwood PTA SignUpGenius account: Crystal
- Create a SignUpGenius for Open House dates to sell membership, spirit wear, sign people up for the 5k, distribute yearbooks, etc.: Crystal (also, Mr. Stein mentioned the part-time employees may be available to help)
- Flesh out details for 5k, to be held September 3: Crystal
- Create 5k flyer (save-the-date for now): Cynthia
- Follow up on Garden Clean Day: Tim
- Contact Scholastic to find out if we have a virtual option for the book fair: Crystal
- Finish and order yearbooks, for distribution during Open House dates (and another date for those gone that week; also contact Hungary Creek about 6<sup>th</sup> grade in-person event dates): Cynthia
- Contact A/V company to begin working on movie night: Crystal
- Provide bio and headshot (contact Crystal to arrange a time) by August 13 at 8 p.m.: Everyone